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| **Sligo Staff Mini-Grant Program** |
| Sponsored by the Sligo PTSA ⬥ 1401 Dennis Avenue, Silver Spring, MD  20902 |
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| **2023-2024 STAFF MINI-GRANT PROGRAM APPLICATION** |
| 1 | Name |   |
| 2 | School e-mail address |   |
| 3 | Are you a teacher or staff member? |   |
| 4 | Name/Title of proposed project/activity and description. |   |
| 5 | Indicate the class, club or student group this project will serve, and the approximate number of students who will benefit. |   |
| 6 | Describe how the project will benefit the students or school community. |   |
| 7 | Approximate start and end dates |   |
| 8 | Amount requested (please include details on cost of individual items) |   |
| 9 | Can the project happen with partial funding or does it require the full amount requested? |   |
| 10 | If partially funded, what is the minimum grant necessary for the project? |   |
| 11 | Please provide a cost estimate and brief itemization of how the funds will be spent. *(Please be as specific as possible.)* |   |
| 12 | ***Optional:***Please include any additional information (such as more background, history of the project, years project or similar project at Sligo, website, etc.) that will help explain how this grant will benefit the school or student body. |   |

*At the end of each semester, PTSA will follow up to ask for brief write-ups to share with the wider SMS community on how funds were used and how it enhanced learning & togetherness for SMS students.*

**Deadline:** Applications accepted on a rolling basis

**Questions, please contact**:

* Yolanda Alston, School Financial Specialist (**Yolanda\_M\_Alston@mcpsmd.org****)**
* Penelope Miller, PTSA VP for Admin (**Sligo.PTSA.MiniGrants@gmail.com**)

**Please send completed application via email to:** **Yolanda\_M\_Alston@mcpsmd.org**

*Form updated August 2023*